TOTAL WITHDRAWAL AND RETURN TO TITLE IV AID POLICY

If you officially withdraw from all classes in a term, the Financial Aid and Scholarships Office is required to calculate the percentage of the semester you completed using a Federal formula, the Return to Title IV (R2T4) calculation. Based on your withdrawal date, the Federal formula calculates an amount of financial aid you earned, and an amount of aid you did not earn that must be returned to the Federal aid programs.

Withdrawing During First Four Weeks of the Term
If you withdraw during the first four weeks of the term, you may be eligible for some tuition and fee refund from the Cashier’s Office. If the refund that the Cashier’s Office has determined for you is less than the amount our office is returning based on the Federal R2T4 calculation, you will be billed for the balance and you must repay the difference to the Cashier’s Office. If the fee refund is more than the amount that our office is returning based on the Federal R2T4 calculation, UMKC’s policy requires any remaining financial aid funds you received for the term, that have not been repaid by the Federal R2T4 calculation, to be repaid to state and/or institutional aid received for the withdrawn term before any refund is issued to you. The UMKC policy is to reduce your indebtedness as much as possible, and recover any state and institutional funds you received before any funds are given to you.

Withdrawal and Fee Petition
If you withdraw from UMKC and receive a 100% refund for all charges related to tuition and fees for a semester, you will be considered ineligible for all Federal, State, and/or institutional aid. You will be billed for all Federal, State, and/or institutional aid you were awarded and that paid to your account for the withdrawn semester. The refunded amount will be applied toward the repayment of all Federal, State, and/or institutional aid you received for the semester. If the amount of the fee refund is less than the amount of Federal, State, and/or Institutional aid that paid to your account for the withdrawn semester, you will be billed for the amount of the Federal, State, and/or Institutional aid minus the refunded amount.

Unofficial Withdrawal
If you stop attending all classes without formally notifying the Registration and Records Office, you are considered to have ‘unofficially withdrawn’. Unofficially withdrawn students that received federal financial aid must also go through the R2T4 calculation. The calculation will be made using the 50% point of the semester as the withdrawal date unless the last date of your attendance in a class can be documented.

The decision to withdraw from the University is often complicated and it is important that you understand all your options. If you find yourself considering withdrawal, please consult with your academic advisor, and please stop by the Financial Aid and Scholarships Office to speak with the R2T4 coordinator. We want you to be comfortable with your decision and aware of any financial consequences to your decision, should you decide to withdraw.

Retroactive Withdraws and Fee Petition
If you retroactively withdraw from a UMKC class or classes and receive a 100% refund for all charges related to tuition and fees for the class or classes, your federal, state, and institutional aid may be adjusted or cancelled based on your new enrollment status. You will be billed for any portion of Federal, State, and/or institutional aid you were awarded and that paid to your account that must be returned for that semester. The refunded amount will be applied toward the repayment of Federal, state, and/or institutional aid that you received for the semester. If the amount of the fee refund is less than the amount of Federal, State, and/or institutional aid that paid to your account for the semester, you will be billed for the amount of the Federal, State, and/or institutional aid minus the refunded amount.

Withdrawing While Enrolled in a Second Session Course
All students who enroll in second session coursework will receive a hold on their account. This hold will require students to speak with a financial aid representative before they will be able to withdraw from any coursework. Students may be asked for written documentation of their intent to remain enrolled in a second session course.